Food Service Bid Protest Procedure

In the event that the District receives a written protest from an unsuccessful proposed provider of Food Management Services about a request for proposal procurement decision of District within 48 hours of the decision, the Food Services Department will forward the protest to the Office of Federal Programs for eveluation by the Director of Federal Programs.

* The Director of Federal Programs will consider the protest and advise the protestor in writing of the result of such consideration within 5 business days of receipt of the protest.
* After receipt of the protest, the Director of Federal Programs will gather the evidence necessary to investigate the merits of the protest, asking Food Services, other district personnel, and vendors questions as appropriate.
* The Director of Federal Programs will have full access to the Bid documents necessary for evaluation of the protest.
* The Director of Federal Programs will report the protest, and its resolution, to the Superintendent of Schools, and Department of Education.